



# Puritan

*Cleaning Professionals*

## APPLICATION FOR EMPLOYMENT

### Personal Information

Today's Date: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Name: \_\_\_\_\_

Complete Address \_\_\_\_\_

Phone Number: \_\_\_\_\_ Message Phone: \_\_\_\_\_

Are you 18 years or older? Yes No

Are you prevented from lawfully becoming employed in this country because of visa or immigration status Yes No

Referred by: \_\_\_\_\_

### Employment Desired

Position: \_\_\_\_\_ Date Available: \_\_\_\_\_ Salary Desired: \_\_\_\_\_

Are you currently employed? May we inquire of your present employer?

Have you been convicted of a felony? Name of Supervisor: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Education

	Name/Location of school	Years attended	Did you graduate?	Subjects studied
Elementary				
High School				
College				
Other				

### General

Subjects of special study or research work: \_\_\_\_\_

Special Skills: \_\_\_\_\_

Activities (Exclude organizations the name of which indicates the race, creed, sex, age, marital status, color or national origin of it's members) \_\_\_\_\_

U.S. Military or Naval Service: \_\_\_\_\_

Rank: \_\_\_\_\_

Present membership in National Guard or Reserves: \_\_\_\_\_

**Employment History** Begin with most recent experience. Explain any gaps in employment history.

Dates	Name & Address	Salary	Position	Reason for leaving
From:				
To:				
Supervisor:				
From:				
To:				
Supervisor:				
From:				
To:				
Supervisor:				
From:				
To:				
Supervisor:				
From:				
To:				
Supervisor:				

**Personal References**

Name	Business	Phone	Years known

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than its president, and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_